

CHILD CARE ADVISORY COMMITTEE (CCAC) MEETING

REVISED MINUTES

Tuesday, October 17, 2017

9:30 am – 12:00 noon

Flinn Foundation ~ 1802 North Central Avenue, Phoenix, AZ 85004

IN PERSON		
Kenny Barnes	Verna Johnson	Geoffrey Thomas
Cheryl Beahan	Lynn B. Larson	Ginger Ward
Bill Berk	Barbara Milner	Karen Woodhouse
Abigail Castillo	Elisa Mongeluzzi	
Terri Clark	Kelley Murphy	Guests/Presenters
Dawn Craft	Nicole Newhouse	Monica Charlie (SWHD)
Kimberly Flack	Barbie Prinster	Leah Eckley (SWHD)
Artie Flores	Erin Raczynski	Rose Phillips (SWHD)
Hiroko Flores	Erin Raden	Lori Summers for Dana Vela
Brook Herrera	Ginger Sandweg	Alan Taylor (SWHD)
Lorie Jewett	Susan Smith	Debra White
New conference line was inoperative; however, the following members attempted connection.		
Susan Benson for Lourdes Ochoa	Courtney Phillips	Michelle Saint Hilarie
Melissa Busby		
ABSENT		
Kerri Barnes	Shalom Jacobs	Nicol Russell
Winsome Benjamin	Michelle Katona	Thomas Salow
Pat Berry	Mindy Krauss	Eric Schindler
Dr. Cara Conner	Linda Kubiak	Dianne Smith
Melissa Conner	Andrea Martinez	Courtney Sullivan
LaVonne Douville	Angel Martinez	Dana Vela
James Emch	Sonya Montoya	Dawn Wilkinson
Diane Fellows	Dana Naimark	Bonnie Williams
Bobbi Firebush	Darlene Newsom	
Kensey Gabbard	Karen Ortiz	
Jonathon Gonzales	Angie Rodgers	

I Meeting called to order at 9:38 am

Kelley Murphy
Acting Committee Chair

- Introductions
- Meeting recorded for accuracy of minutes

II Approval of April 18, 2017 Meeting Minutes

Kelley requested a motion to approve the minutes of the April 18, 2017 meeting.
Bill Berk 2nd the motion.

April 18, 2017 Meeting Minutes approved as submitted.

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III Child Care Administration Updates

Brook W. Herrera

CCA Program Administrator

Brook provided updates, with the use of a PowerPoint presentation and a handout/packet of reports which included caseloads variations, waitlist data, and contracted providers by district.

- **Cash Reports** – Members acknowledged receipt of the monthly reports. **Erin Raden** requested: (1) at next contract renewal, future reports show a historic view of number of contracted providers to determine impact of renewal on increase/decrease of contracted providers, (2) a breakout by public schools, (3) a showing of providers on Special Needs Contract using city mapping, and finally (4) to reach out to Mesa USD. Recruitment of corporations will be resuming; the criteria will be based on where the greatest need exists and what is currently available in that area.
- **Waiting List Releases** – to-date are occurring monthly after consideration of available funds and number of children on the list. **Bill Berk** stated that providers “don’t know about the releases” which is hindering their ability to deploy their existing in-house scholarships.
- **Emergency Preparedness** – CCA is working in collaboration with DHS to complete the Emergency Preparedness Plan as required by the current State Plan; Geoff Thomas, Provider Contracts Manager is the lead on that project.
- **Health and Safety Grandfathering** – CCA is extending the compliance timeframe for providers to comply with the mandated Health and Safety Training; messaging will be sent to individuals centers rather than corporations in order to ensure that all out-of-compliance providers receive the information; **Erin Raden** offered to provide input on the messaging and then re-send to providers.
- **DES Provider Training** – **Cheryl Beahan** reported that **provider training** is being restructured with a quality focus and will include registry, expulsion, group size, and an overview of billing; more extensive billing training will be provided in the form of TA over the phone or site visits by the Provider Contracts Team under Geoff Thomas; the anticipated roll out is January, 2018; Geoff’s Team will be **monitoring all billing documents**, including DES-certified homes, and following up with all **investigations**; It is anticipated that **PDQ** will be made available again within the next few months without any interruption/disruption of current users; no FOB will be needed.
- **Proposed Stipend** – DES is looking into the ability to enhance and expand stipends for providers who have national accreditation and a 5-Star rating to be eligible to receive a 20% stipend; 4-star providers with national accreditation to be eligible to receive a 10% stipend. The goal is to recruit high quality providers and impact DES enrollment in high quality centers. **Bill Berk** asked if there are any plans for 3-star providers to receive a stipend.
- As a direct result of site visits, the **CCR&R contract** is being re-written to include **consumer education** regarding quality child care and updated family packets;

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anticipated launch is January, 2018; collaborating with DCS to include foster parents.

IV Expulsion Prevention Updates

Cheryl Beahan
CCA Program Manager

Cheryl presented updates, with the use of a PowerPoint presentation, on : data collection methods and outcomes; continued work on growing statewide resource options; Peer Mentoring with Arkansas; on-going support to centers, families, children; hired two Resource Specialists; awarded Expulsion Training contract to SWHD; on-going work on improving communication (planning/brainstorming/forms/triage system/training) and TA availability. To-date there have been 107 cases of expulsion! “TooL Kits” are being developed to provide support to child-teacher relationships as well as education for the parents. A quarterly Newsletter for providers and parents is being developed and it is anticipated that the first edition will be launched next month. The **Expulsion Support Helpline (602) 542-2526** has been live since August 31, 2017.

Rose Phillips (SWHD) distributed a handout and used a PowerPoint presentation to provide an overview of the Expulsion Prevention Training SWHD has created in response to their being awarded the Expulsion Prevention Training contract. Her presentation was preceded by a short video which addressed the path of educational failure in the school to prison pipeline as presented by Jeannette Powell.

Leah Eckley (SWHD) presented on the specifics of the training such as duration of training (2 hours) and subsequent available TA (3 hours total) all of which contain a 3-tier level of support. She identified Rose, **Monica Charlie**, and herself as the writers of the training and source for any future questions or needs that may arise after the training is launched.

Erin Raden inquired, is the training:

- (a) *available in classroom format?*
- (b) *listed on the Registry?*
- (c) *available to only DES contracted providers?*
- (d) *a requirement for DES contracted providers?*

The responses were **YES to (a) and (b)** and **NO to (c) and (d)**. In fact, the training is available to families as well.

Bill Berk stated that the Registry needs to be more user friendly especially now that *The Bulletin* is no longer available. Discussion clarified that providers are being encouraged to exercise their professionalism by using the Registry both to search for trainings as well as maintain their career path up to date.

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V Member Updates

CCAC Members

Erin Raden reminded members of the AZECE meeting this evening scheduled to begin at “5:15ish” at the Sheraton Phoenix Airport Hotel for members only.

Hiroko Flores reported that the Article 49, the Child Care Assistance Code, is now at the Attorney General’s office for review. Article 52, the Child Care Provider’s Rule, is undergoing updates in order to comply with the CCDBG requirements.

Bill Berk promoted the vote for increasing the sales tax.

Susan Smith reported that Arizona has developed as of July 1, 2017 Infant Care Plan’s to address the federal legislation. These infant care plans address child care among other important factors for substance exposed newborns including medical care, safe home environment, safe sleep, and substance abuse treatment.

VI Call for Public Comment

Kelley Murphy
Acting Committee Chair

Kelley did not Call for Public Comment as conference line unavailable to verify if public present and no public present at the meeting.

VII Approval of 2018 Meeting Calendar

Brook confirmed that the dates have already been reserved for the Flinn Foundation, Pavilion Room, for all dates.

Kelley requested a motion to approve the 2018 Meeting Calendar.
Ginger Ward 2nd the motion.

✓ **2018 Meeting Calendar approved as submitted.**

VIII Meeting adjourned at 11:41 AM

Kelley Murphy
Acting Committee Chair